



Consultation Round 2







Community Governance Review of Longstanton and Oakington and Westwick

Prompted by the development at Northstowe



Submission Form

Contact information

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**South
Cambridgeshire
District Council**

Timetable

Community Governance Reviews take a number of months to complete, because we want to spend enough time during each round of the process hearing from residents and parish councils. This Community Governance Review started in November 2019, and you can see below where we are now in the process. Due to Covid-19 the second round of consultation was extended by three months and remains open until 15 September, giving you more time to tell us what you think.

Round 1

11 November 2019	Publication of the Terms of Reference	This stage is complete
November/ December 2019	Local briefings and meetings	
11 November 2019 to 15 January 2020	Submissions invited – have your say	
3 March 2020	Draft recommendations published: for Civic Affairs Committee	

Round 2

15 March to 15 September 2020	Consultation on draft recommendations – tell us what you think
October 2020	Consideration of submissions received/final recommendations prepared ahead of Civic Affairs Committee and Full Council in November
February 2021	Council can make a Reorganisation Order

Background

From 11 November 2019 to 15 January 2020 the Council ran a consultation to hear what local people think about future arrangements for governance for the parishes of Longstanton and Oakington and Westwick, given that the new development of Northstowe is being built within the boundaries of these two parishes.

What are governance arrangements?

When we talk about governance arrangements we can mean things like the type of council, location of the boundaries, and how many councillors there are.

Parish, community and town councils operate at a level below the district council. They are a statutory body, independently elected and can raise their own precept (a form of Council Tax) to provide and maintain a variety of local services, which could include management of open spaces and community facilities. They are also statutory consultees on all planning applications in their area. See www.gov.uk/understand-how-your-council-works for more information.

What has been done so far?

We ran events in Longstanton, Oakington and Northstowe, delivered information to every household, and targeted local residents using social media. All the information that was provided can still be viewed on the Council's website. Look for the Terms of Reference and Frequently Asked Questions. Paper copies of the Terms of Reference are available on request.

Have your say by 15 September

Between now and 15 September 2020 you are invited to have your say about the three options being consulted on, set out over the following pages.

What was the feedback from Round 1?

What residents in surrounding villages said

Comments that residents made in the Round 1 consultation showed that people living in the existing villages around Northstowe have a strong desire for governance arrangements for their villages to remain separate from those for Northstowe.

What residents in Northstowe said

Northstowe residents didn't see their future governance arrangements as being joined with the surrounding villages, instead expressing a strong view that all phases (1, 2, 3A and 3B) of Northstowe should be governed on its own.

What happens now?

Based on the views received in the first round of the consultation, we have suggested three options for how a new Northstowe parish could be formed.

We want to know which option best meets the aims of the Community Governance Review. As a reminder, the aims of the Review were to make sure any new governance arrangement would:

- Reflect the identities and interests of the community in that area
- Be effective and convenient
- Consider any other arrangements for the purpose of community representation or community engagement
- Ensure boundaries are strong, clearly defined and likely to remain easily identifiable.

Consultation Round 2

More than 430 people responded to Round 1 of the consultation, with the feedback helping to shape three options for further consideration.

This stage of consultation – Round 2 – will run from 15 March to 15 September 2020, and residents are all invited to have their say.

On the following pages you will see information about each option, accompanied by a map showing the proposed new boundary. You will also have the opportunity to provide your feedback on the different options as you work your way through this booklet.

How to have your say

Return your form by post, in person, or online. Information about where to return your completed form can be found on the back page of this booklet. Alternatively visit our website to fill in an online form: www.scambsgov.uk/cgr-lown

Option A – Northstowe would be a parish of its own and Longstanton land north of the busway would be transferred to Willingham

Option A is the suggestion that all of Northstowe (Phases 1, 2, 3A and 3B) would form a new parish of its own. It would be taken out of Longstanton and Oakington and Westwick parishes. In this option, Westwick would remain with Oakington, with all current arrangements for Oakington and Westwick otherwise remaining unaffected. Longstanton Parish Council would also retain the same arrangements as currently, within what would be its reduced boundaries.

Land within Longstanton parish, north of the guided busway, would be transferred to Willingham.

Map A

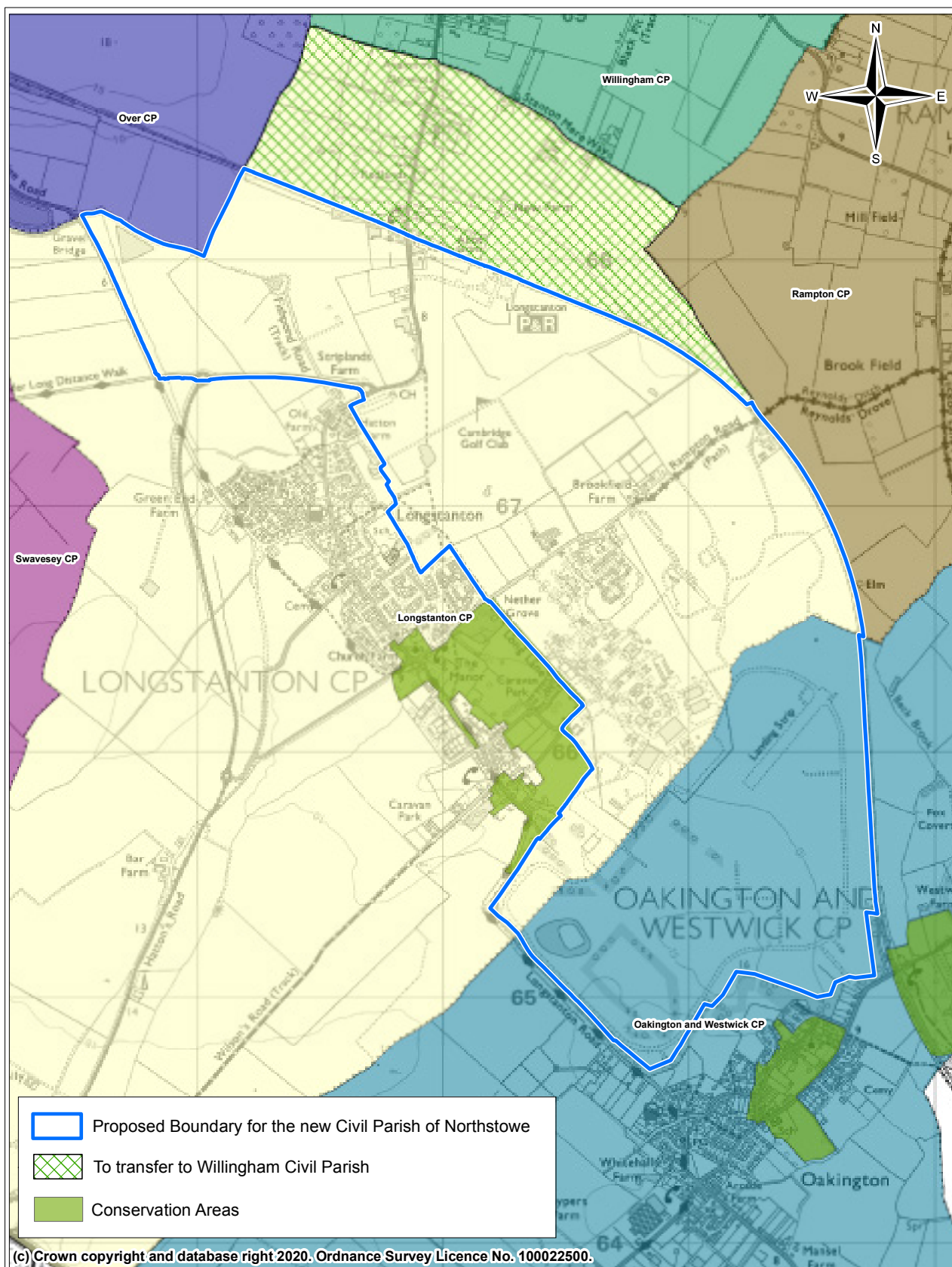
Map A (opposite page) shows the suggested boundaries of the new Northstowe parish under Option A.



If you feel this proposal is largely what you would like to happen, but there is some alteration needed to the boundary line, mark up the map(s) to show us what changes you think should be made.

Map A

Larger scale maps are available to view on the Council's website (www.scambs.gov.uk/cgr-lown) and printed copies can be supplied on request.



Community Governance Review
prompted by the development at Northstowe
Possible Boundary - Option A with
Existing Parish Boundaries

Date: 04 March 2020
Produced by: **3C** Shared Services
Section/Department: Spatial Team
Scale: 1:14,000 @ A3

Option B – Northstowe would be a parish of its own, taking in some land in Longstanton north of the busway

Option B is the suggestion that all of Northstowe (Phases 1, 2, 3A and 3B) would form a parish of its own. It would be taken out of Longstanton and Oakington and Westwick parishes. In this option, Westwick would remain with Oakington, with all current arrangements for Oakington and Westwick otherwise remaining unaffected. Longstanton Parish Council would also retain the same arrangements as currently, within what would be its reduced boundaries.

Land north of the busway within Longstanton parish would be taken into the new Northstowe parish.

Map B

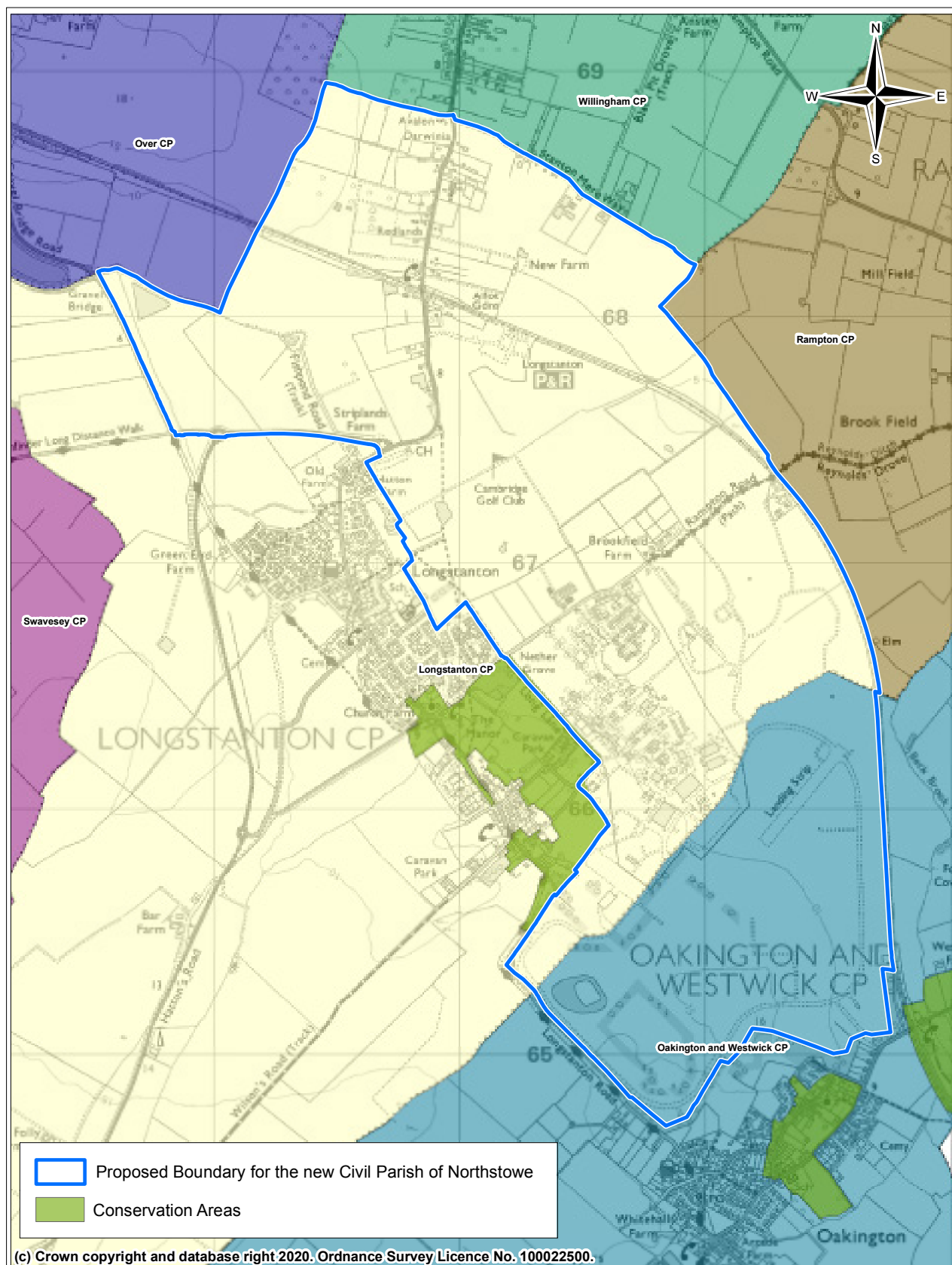
Map B (opposite page) shows the suggested boundaries of the new Northstowe parish under Option B.



If you feel this proposal is largely what you would like to happen, but there is some alteration needed to the boundary line, mark up the map(s) to show us what changes you think should be made.

Map B

Larger scale maps are available to view on the Council's website (www.scambs.gov.uk/cgr-lown) and printed copies can be supplied on request.



Community Governance Review
prompted by the development at Northstowe
Possible Boundary - Option B with
Existing Parish Boundaries

Date: 04 March 2020
Produced by: **3C** Shared Services
Section/Department: Spatial Team
Scale: 1:14,000 @ A3

Option C – a new parish for some of Northstowe, with Longstanton taking some parts of Northstowe

See Northstowe Masterplan map on page 5 for guidance on the extent of the possible Phase 3B development west of the B1050.

Option C is the suggestion that the majority of Northstowe – Phases 1, 2 and 3A – would be taken out of Longstanton and Oakington and Westwick parishes, to create **a new parish for only this part of Northstowe.**

This option excludes land west of the B1050. The 91 homes in the Bloor development (the first to be built at Northstowe) would be retained within Longstanton Civil Parish, to which the 1,000 homes in Phase 3B plus any others likely to come forward in other parcels (Digital Park and Endurance Estates) at this location would be added.

This could add an additional 2,240 Northstowe electors to be represented by Longstanton Parish Council.

To ensure that roughly equal numbers of parish councillors represent the roughly equal numbers of residents in Northstowe and the village of Longstanton, the parish could be sub-divided into wards covering each settlement.

Westwick would remain with Oakington, with all current arrangements for Oakington and Westwick remaining unaffected, within the reduced boundaries of that civil parish.

Your views on this are welcomed on this potential option.

Map C

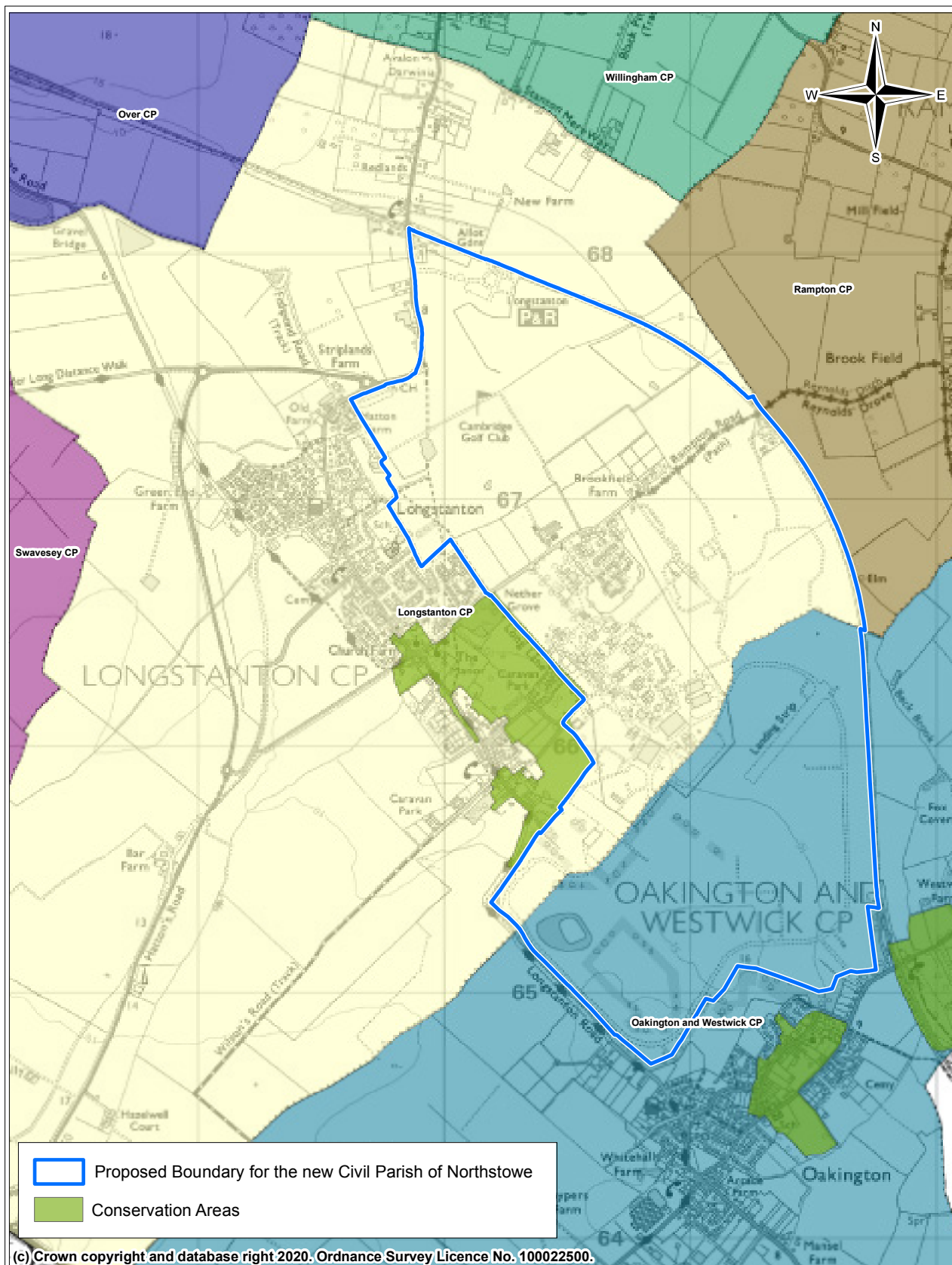
Map C (opposite page) shows the suggested boundaries of the new Northstowe parish under Option C.



If you feel this proposal is largely what you would like to happen, but there is some alteration needed to the boundary line, mark up the map(s) to show us what changes you think should be made.

Map C

Larger scale maps are available to view on the Council's website (www.scambs.gov.uk/cgr-lown) and printed copies can be supplied on request.



Community Governance Review
prompted by the development at Northstowe
Possible Boundary - Option C with
Existing Parish Boundaries

Date: 04 March 2020
Produced by: **3C** Shared Services
Section/Department: Spatial Team
Scale: 1:14,000 @ A3

Use the questions below as a guide to let us know what you think. There is also a comment box at the end of the form for general feedback.

Question 1

1. Please indicate your one preferred option: A ☐ B ☐ C ☐

With your chosen option in mind, please answer the following questions.

Questions 2 and 3: Naming the new civil parish for Northstowe

2. Should a new civil parish for Northstowe be called 'Northstowe'?

Yes ☐ No ☐ No opinion ☐

3. If you don't think it should be called 'Northstowe', please explain why and tell us what you think it should be called.

Questions 4 to 6: How should the new civil parish for Northstowe work?

A new civil parish for Northstowe would mean Northstowe would have its own local governance. This could be a parish council, town council, community council, or neighbourhood council – all of which have equivalent powers to that of a parish council.

4. Should a civil parish for Northstowe be a:

☐ Parish council

☐ Other (please explain)

☐ Town council

☐ Community council

☐ Neighbourhood council

☐ No opinion

5. How many people should be elected to govern as part of this new local governance arrangement for a new civil parish for Northstowe?

The National Association of Local Councils has suggested that the minimum number of councillors, for up to 900 electors, should be seven, and the maximum number of councillors, for over 23,000 electors, should be 25. (The District Council advises no fewer than five.)

6. When should the new civil parish take effect? The next scheduled District Council elections are in May 2022. However, an election could be held in 2021 alongside the County Council and Combined Authority mayoral elections.

☐ 2021 ☐ 2022 ☐ No opinion

7. If elections were not to take place in 2021 an unelected caretaker council (shadow) could be established. If you opted for elections in 2022, would you support the establishment of an unelected caretaker council (shadow)?

☐ Yes ☐ No ☐ No opinion

Questions 8 and 9: Warded parishes

When there are distinct areas within one parish, a fair representation of the interests of these different areas within one parish can be achieved by creating wards for each of these areas, with a set number of parish councillors representing each ward. Further information on warding is available within the Terms of Reference, Section 6 (6.5, 6.6, 6.7).

8. If you selected Option A or B, do you think it will be necessary to create wards within Northstowe (phases 1, 2, 3A and 3B) for these options?

☐ Yes ☐ No ☐ No opinion ☐ Not applicable, I did not select Option A or B

9. If you selected Option C, do you think Longstanton Civil Parish should be warded to reflect the 1,000 potential new homes to come forward as part of Phase 3B plus any others likely to come forward in other parcels (Digital Park and Endurance Estates) in addition to those already occupied in the Bloor development, west of the B1050?

☐ Yes ☐ No ☐ No opinion ☐ Not applicable, I did not select Option C

Question 10: Other impacts of the new governance arrangements

10. Do you think there will be knock-on effects of any of the options that will need to be addressed? Please tick all that apply:

- ☐ Transfer and management or custody of property
- ☐ The setting of precepts for new parishes
- ☐ Provision with respect of functions, property, rights and liabilities
- ☐ Provision for the transfer of staff, compensation for loss of office, pensions or other staffing matters

Other (please explain)



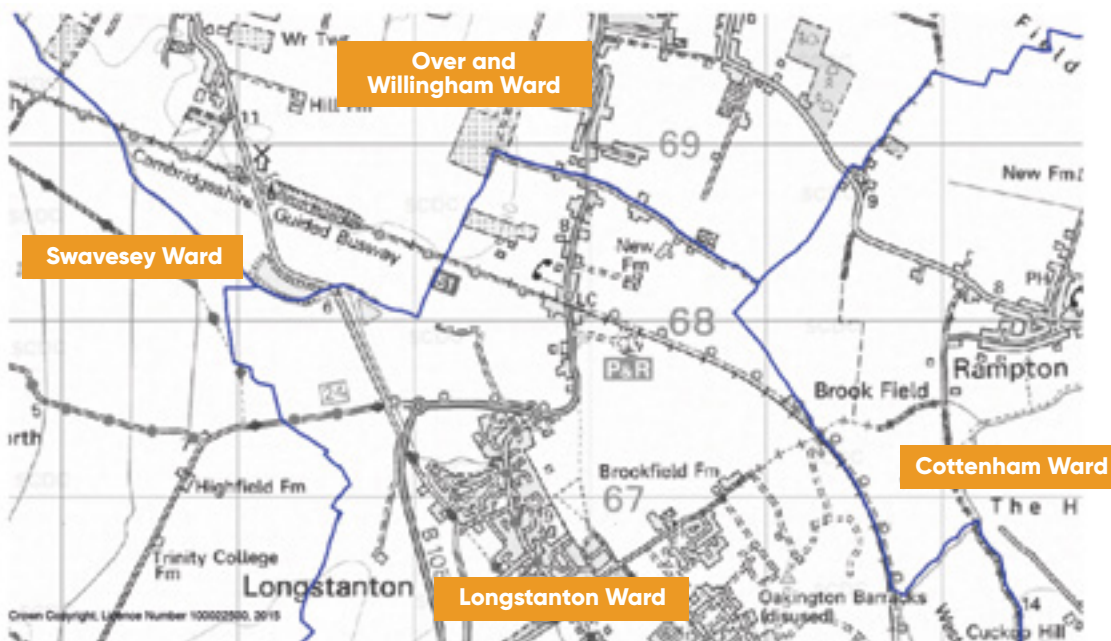
Please provide any additional comments/feedback relevant to the process

Additional information about District Council and County Council boundaries

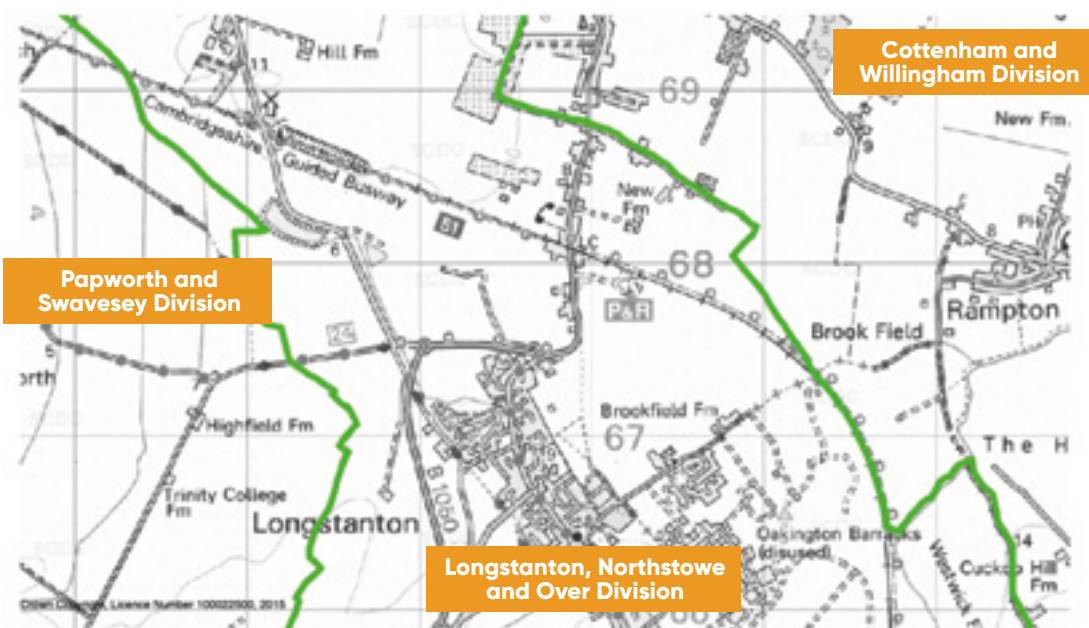
Currently there is a District Council ward boundary between the Longstanton ward and the Over and Willingham ward. There is also a County Council division boundary between the Longstanton, Northstowe and Over division and the Cottenham and Willingham division.

Should there be changes to parish council boundaries as outlined in Option A, South Cambridgeshire District Council will seek realignment of the District Council and County Council boundaries so that they are aligned with the new parish boundary arrangements.

Current District Council ward boundaries



Current County Council division boundaries



Your information

This is so we can keep you informed of subsequent recommendations. Contact details will not be retained beyond the period of the review or used for any other purpose than to inform the recommendations of the review.

Name (required):

Postal address, including postcode:

Are you a resident of:

- ☐ Longstanton
- ☐ Northstowe
- ☐ Oakington and Westwick
- ☐ Another South Cambridgeshire parish (please specify below)

Thank you for setting out your view.

Completed submission forms can be returned:

By post, or hand delivered

- To the Partnerships and Sustainable Communities Team, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge CB23 6EA.
- To Longstanton Village Hall, 24 High Street, Longstanton, CB24 3BS via the post box outside of the Village Hall
- To Oakington and Westwick Parish Council, care of the clerk, Mrs Laura Lawrence, 4 Meadow Farm Close, Oakington, Cambridge CB24 3AS

This is a consultation, not a vote. While all submissions will be considered, the outcome of the review will be determined by the Civic Affairs Committee in accordance with the aims of the review as stated in the Terms of Reference.

Submissions can be made between 15 March and 15 September 2020, and cannot be accepted for this stage of the review thereafter.